



## **WASTE MANAGEMENT POLICY STATEMENT**

As Directors of Access Inspection Maintenance Ltd, we are committed to conducting business in a manner which is both professional and ethical whilst, always, paying attention to environmental waste management such as:

- Eliminate
- Reduce
- Reuse
- Recycle
- Dispose

These responsibilities will be addressed by implementing the following:

- Strict compliance with all relevant legal requirements, codes of practice and regulations.
- Organise our operations in order to eliminate waste.
- Seek to reduce waste and recycle materials, identifying the quantity of waste and types of material involved in our operations.
- Train all staff and improve awareness of re-using materials and providing regular toolbox talks with company workers.
- Careful selection in the choice of equipment, materials and working methods to make the most efficient use of stores, resources and unused materials.
- Encourage energy savings throughout the company by ensuring the power appliances and equipment are switched off when not in use.
- Reuse materials and components where possible and encourage reuse of stationery in offices, and other materials until unserviceable.
- All bulk wastepaper disposals will be sent to a recycling unit.
- Ensure disposal of waste and excess materials through approved disposal contractors in compliance with existing legal controls and retain waste disposal notes for all transactions.
- General waste to be disposed of using appropriate method under company rules.
- Apply lessons learnt and resources saved to each new contract.

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**Position:** Operations Director  
**Date:** 11/03/2024

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**Position:** Finance Director  
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